



First Reformed Church – Oostburg, WI

Position Description

Interim Director of Youth Curriculum

General Responsibilities

In partnership with the Director of Youth Ministry and parents, the Interim Director of Youth Curriculum will ensure that middle school and high school youth in our congregation and community are provided the best possible opportunities to develop a foundation in their relationship with Christ which will prepare them for a lifetime of service to Him. Dependent upon the experience and skillset of the chosen candidate, this individual will lead and coordinate opportunities to area youth to connect through worship, spiritual growth, service offerings, and outreach opportunities. *This is a part-time, approximately 15 hours/week, opportunity and will initially be a temporary appointment.*

Key Responsibilities

1. Organization and Coordination
 - Organize, direct and distribute curriculum for middle and senior high school team leaders, small group and parents for Wednesday night ministry.
 - Develop and organize regularly scheduled meetings for middle and senior high school students in coordination.
 - Assist in the organization of regular Sunday School meetings for middle and high school ages.
 - Support in the organization of fundraisers as needed for ministry events.
2. Relationship Building
 - Build relationships with youth and parents through school events and in the community at large.
 - Be a resource person for parents in household faith development.
 - Model for and train youth to be able to both live and share their faith with and among peers.
 - Consistent presence at FRC worship services and a demonstrated commitment to the Reformed position on sacraments and theology
3. Leadership
 - Teach at Wednesday night ministry and Sunday School class.
 - Attend regular Grow Team meetings.
 - Establish and keep consistent office hours.
 - Meet regularly with Youth Director for planning, equipping and team building.

Desirable Competencies

- Energetic and influential individual who has a passion for the youth in our community.
- Strong organizational skills with the ability to coordinate multiple events with detail and accuracy
- Efficient and effective communicator with youth, parents, and adult leaders.
- Team player, who can work in close partnership with the Director of Youth Ministry and pastoral staff.

Education, Abilities, Qualifications

The Interim Director of Youth Curriculum must be an individual with a vibrant and growing relationship with Jesus Christ who demonstrates a love and concern for those with whom they work.

- Minimum of two years' youth ministry experience or equivalent, experience leading a small group preferred
- High school diploma required, some level of teaching or training in Biblical studies preferred.